



Dear Potential Exhibitor:

I would like to invite you to participate as an exhibitor at the 18th Annual Lab Technology Day on Thursday, May 5, 2016 at the NCSU McKimmon Center in Raleigh, North Carolina. Please consider this exceptional opportunity to share new equipment and products with environmental laboratory personnel from municipal, industrial, and commercial laboratories that handle drinking water and wastewater.

This event has grown each year. The attendees are enthusiastic and dedicated to their profession. We have worked to keep the cost of exhibiting low and feel this is an excellent value for our exhibitors.

Each exhibit space will include, as a minimum, one 6' table (white table cover with skirting), two chairs, electrical supply, and two registrations (includes a morning break, lunch, and an afternoon break). Exhibit spaces will be provided at a cost of \$200.00 (non-refundable) to each exhibitor. Exhibit assignments will be made on a first come-first serve basis.

Please review and complete the enclosed contract and submit it with your payment as soon as possible [space is limited to approximately thirty (36) exhibitors]. The deadline for exhibitor registration is April 29, 2015. Checks should be made payable to N.C. Waterworks Operators Association (NCWOA). We are also accepting credit cards this year. Contracts will not be processed without payment.

I appreciate your interest and support. I look forward to seeing you on Thursday, May 5, 2016. Please contact me at (336) 883-3410 or dawn.wilson@highpointnc.gov if you have any questions.

Sincerely,

Dawn Molnar

Dawn Molnar
Exhibits Chairperson – Lab Technology Day



LAB TECHNOLOGY DAY : THURSDAY, MAY 5, 2016
EXHIBITS CONTRACT

Company Name: _____

LOCAL

CORPORATE

Contact/Title: _____

Address: _____

City/State/Zip: _____

Phone: () _____

Email Address: _____

Names of Representatives (and titles) working exhibit who will receive complimentary registrations:

1.) _____ 2.) _____

Products to be exhibited: _____

Tabletop exhibit or Floor version exhibit? (circle one)

Do you need 120-volt electrical outlets? Yes No How many? _____

Please describe any other special needs that your display may require: _____

Would you like to donate door prizes? Yes No (Preferably 2 - One for Drinking Water & one for Wastewater attendees - We will collect these during vendor set up on Tuesday morning)

RESERVATION: _____ EXHIBIT AT \$200.00 EACH = \$ _____ TOTAL

SIGNATURE: _____ DATE: _____

Please make checks payable to "NCWOA" or "North Carolina Waterworks Operators Association". We accept Checks, Cash, Credit Cards & Money Orders. We do NOT accept PO#s.

Please mail/fax/scan payment and registration form to: Cindy Gall, Controller NCWOA PO Box 4519 Emerald Isle, NC 28594 Phone: 252-764-2094 ext. 2 Fax: 252-764-2095 Email: cindy@ncwoa.com

By CC: ___ Visa, ___ MC, ___ Am Ex, ___ Discover
Name on Card: _____
CC#: _____
Expiration Date: ___ Mo, ___ Year, CSC# _____
Cardholder Signature: _____
Cardholder Email: _____