

REGIONAL SCHOOL INFORMATION

HICKORY REGIONAL SCHOOL

March 16-17 – A/B Surface – Hickory, NC
March 18-20 – C Surface – Hickory, NC
Location: Hickory WTP

A/B Surface Schedule

Monday-Tuesday - Class from 8-5pm (lunch provided)
Online training hours must be completed
by 5pm Monday, March 30th

C Surface Schedule

Wednesday-Thursday - Class from 8-5pm (lunch provided)
Friday - Class from 8-12noon (lunch provided)
Online training hours must be completed by
5pm Wednesday, April 1st

GREENVILLE REGIONAL SCHOOL

March 30-April 1 - C Well – Greenville, NC
April 13-14 – A/B Surface – Greenville, NC
April 15-17 – C Surface – Greenville, NC
Location: Greenville Utilities Commission

A/B Surface Schedule

Monday-Tuesday - Class from 8-5pm (lunch provided)
Online training hours must be completed
by 4pm Friday, April 24th

C Surface Schedule

Wednesday-Thursday - Class from 8-5pm (lunch provided)
Friday - Class from 8-12noon (lunch provided)
Online training hours must be completed
by 4pm Friday, April 24th

C Well Schedule

Monday-Tuesday - Class from 8-5pm (lunch provided)
Wednesday - Class from 8-12noon (lunch provided)
Online training hours must be completed by 5pm
Monday, April 13th

Surface Water Treatment - Study Materials

Sacramento Manuals:

Website: <http://www.owp.csus.edu/> or
call: (916) 278-6142

Water Treatment Plant Operator Vol. 1 – 7th Edition
Water Treatment Plant Operator Vol. 2 – 7th Edition
Small Water System Operation & Maintenance –
6th Edition

Rules Governing Public Water Systems (Green Book) (02/22)

available for download from NCDEQ website

Surface Water “Needs To Know” – A Certification Study Guide for Surface Water Systems (2021)

available for download from NCWOA website

Rules Governing Water Treatment Facility Operators (Blue Book) (09/18)

available for download from NCWOA website

Well Water Treatment - Study Materials

Sacramento Manuals:

Website: <http://www.owp.csus.edu/> or
call: (916) 278-6142

Small Water System Operation & Maintenance –
6th Edition
Water Treatment Plant Operator Vol. 1 – 7th Edition
Water Treatment Plant Operator Vol. 2 – 7th Edition

Rules Governing Public Water Systems (Green Book) (02/22)

available for download from NCDEQ website

Ground Water “Needs To Know” – A Certification Study Guide for Groundwater Systems (2021)

available for download from NCWOA website

Rules Governing Water Treatment Facility Operators (Blue Book) (09/18)

available for download from NCWOA website

Well Construction Standards (Red Book) (10/09)

available for download from NCWOA website

**This school serves as a REVIEW of topics covered in the study manuals listed above
from which all exam questions are derived.**

THINGS TO REMEMBER

The following items are provided for your use to ensure that you have taken the necessary actions to attend the school and be qualified to take the exam.

Send Class Registration Form and payment for the SCHOOL to:

Heather Cagle, NCWOA
PO Box 5466, High Point, NC 27262
Phone: 252-764-2094 ext 1
Fax: 252-764-2095
Email: heather@ncwoa.com

Send EXAM APPLICATION and check for \$50.00 to the NCWTFO Certification Board:

Visit the NCWTFO website for the electronic, apprentice or regular exam applications:
<http://deq.nc.gov/about/divisions/water-resources/operator-certification/drinking-water-operator-certification/dw-operator-certification-exams>.
Phone: 919-707-9040

****PLEASE NOTE: All supporting documentation must be included with the application at the time of the submittal. This includes high school diplomas/GEDs or college transcripts AND school certificates of completion.**

Exam Dates listed below:

February 26, 2026 - Hickory, Raleigh & Williamston
(Applications must be postmarked by 1/27/26)

May 28, 2026 - Hickory, Raleigh & Williamston
(Applications must be postmarked by 4/28/26)

August 27, 2026 - Hickory, Raleigh & Williamston
(Applications must be postmarked by 7/28/26)

October 29, 2026 - Hickory, Raleigh & Williamston
(Applications must be postmarked by 9/29/26)

Information on books is listed on the previous page. All exam questions are taken from the books listed on the previous page.

Read and study recommended materials. Be sure to bring a calculator to ALL classes.

REGISTRATION INSTRUCTIONS AND REQUIREMENTS

SCHOOL REGISTRATION FORM

To be completed by ALL students. Please complete one form per person. This form must be accompanied by a payment for the correct registration fee. Please make checks or money orders payable to NCWOA or North Carolina Waterworks Operators Association. We do not accept Purchase Orders. Please be sure to enter all information requested on the form. Incomplete forms will delay your registration or may be returned. All attendees must be pre-registered and paid in advance.

RECEIPT/CONFIRMATION OF REGISTRATION

All participants who pre-register will receive a receipt/confirmation. This acknowledgement will include specific information on the site.

CERTIFICATES OF ATTENDANCE OR COMPLETION

At the conclusion of online portion all participants, who have completed all lesson modules, will receive a Certificate of Attendance. These certificates will document attendance for professional growth contact hour requirements and/or successful class completion (31 drinking water hours). **No certificates will be given out early even if online lesson modules are completed.**

REFUNDS

Refunds will be issued (*minus a \$25 administrative fee*), if the refund is requested, in writing, one week prior to the start of the school. Substitutions may be made. Please inform us as soon as possible of substitutions so appropriate changes can be made.

MEMBER/NON-MEMBER STATUS

Only individuals who are current members of NCWOA are eligible for the member rate. Please refer to your membership card for your member #. We will verify registrations for eligibility and will return those who pay the incorrect amount. If you would like to become a member, please complete the membership application in this brochure and return with payment.

REGIONAL SCHOOL Registration



RECEIVED ON OR BEFORE ONE WEEK PRIOR TO START OF SCHOOL

Please Print or Type

NAME (First, Middle, Last): _____ SOCIAL SECURITY #: XX-XXX-_____

EMPLOYER / ORGANIZATION: _____

MAILING ADDRESS: _____

CITY: _____ STATE _____ ZIP _____ COUNTY: _____

WORK PHONE: _____ EXT: _____ FAX: _____

ATTENDEE'S EMAIL: _____
(Online login instructions will be sent to this email address.)

ATTENDEE'S INDIVIDUAL NCWOA MEMBER # (must be included to be eligible for member rate): _____

ATTENDEE'S T-SHIRT SIZE _____

NC WATER TREATMENT CERTIFICATE TYPE PRESENTLY HELD:

- AW BW CW DW AS BS CS
 AD BD CD DD CC/BF NONE YET

NC WATER TREATMENT CERTIFICATE # (OPERATOR ID #): _____

WASTEWATER CERTIFICATION # _____

PLEASE CHECK WHICH LOCATION AND CLASS YOU ARE REGISTERING FOR AND CIRCLE RATE:

CLASS LOCATION: HICKORY GREENVILLE

CLASS TITLE	NCWOA MEMBER RATE	NON-MEMBER RATE
<input type="checkbox"/> A-Surface (Combined w/ BS)	\$450.00	\$525.00
<input type="checkbox"/> B-Surface (Combined w/ AS)	\$450.00	\$525.00
<input type="checkbox"/> C-Surface	\$450.00	\$525.00
<input type="checkbox"/> C-Well	\$450.00	\$525.00

NOTE: Please make checks payable to "NCWOA" or "North Carolina Waterworks Operators Association." We do NOT accept Purchase Orders. Credit Card payments may be mailed, faxed, or scanned but will NOT be taken over the phone.

CREDIT CARD PAYMENT

Credit Card Type: _____ Visa _____ MC _____ AmEx _____ Discover

Name on Credit Card: _____

Credit Card Number: _____

Exp Date: Month _____ Year _____ Security Code from back of Card _____

Billing Zip Code _____

Cardholder's Signature: _____

If cardholder is other than attendee, what email address should the CC receipt be sent to?

To ensure that you receive the emailed receipt, please add heather@ncwoa.com to your email address book.

PLEASE SEND APPLICATION AND PAYMENT TO:

Heather Cagle, NCWOA

PO Box 5466

High Point, NC 27262

Phone: 252-764-2094 ext. 1

Fax: 252-764-2095

Email: heather@ncwoa.com

For online credit card payments please
visit our website at www.ncwoa.com



NCWOA USE: Amount: _____ CK# _____ E S Processed: _____

MISSION STATEMENT: To provide knowledge, skills & educational opportunities for drinking water professionals; develop working relationships with other water treatment organizations; project a positive image and communicate the importance of safe drinking water.

Membership Application ANNUAL DUES ARE \$70.00 FOR 2026

First Name: _____ Middle Initial: _____ Last Name: _____

Nickname: _____ SSN # (last 4 digits): xxx-xx-_____ If Renewal, your NCWOA Member #: _____

YOUR Individual Operator Certification #: (Issued by NCWTFOCB) _____

Certificate(s) Held:

A-Surface B-Surface C-Surface A-Well B-Well C-Well D-Well

A-Dist B-Dist C-Dist D-Dist Cross-Connection

_____ Wastewater #'s

None Yet You are not an Operator & do not plan to become Certified.

PLEASE SELECT YOUR PREFERRED ADDRESS (This is where confirmations & membership info will be sent.)

Home Address: _____

City: _____ State _____ Zip _____ County: _____

Employer Name: _____

MAILING Address: _____

City: _____ State _____ Zip _____ County: _____

Work Phone : _____ Ext: _____ Fax: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Special Note: Issues of Go With the Flow will be delivered via email unless otherwise requested.

NOTE: Memberships are based upon a calendar year. Membership cards will be mailed with receipt. These cards will contain your name, membership number, and membership expiration date.

NOTE: Please make checks payable to "NCWOA" or "North Carolina Waterworks Operators Association." **We do NOT accept Purchase Orders. Credit Card payments may be mailed, faxed, or scanned but will NOT be taken over the phone.**

CREDIT CARD PAYMENT

Credit Card Type: Visa MC AmEx Discover

Name on Credit Card: _____

Credit Card Number: _____

Exp Date: Month _____ Year _____ Security Code from back of Card _____

Billing Zip Code _____

Cardholder's Signature: _____

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High Point, NC 27262

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If cardholder is other than attendee, what email address should the CC receipt be sent to?

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